

Risk Assessment: Turner Centre Auditorium Backstage Area

Hazard	Possible Incidents	Possible Harm	Likelihood/ Impact	Risk	Controls	Responsibility
Staircase	Trips, Falls	Minor to moderate injury	C1	L	Steps are unobstructed.	Hirer
					Carpet is tidy and maintained.	General Manager
Trip hazards	Trips, Falls	Insignificant to minor injury	C1	L	Carpet is tidy and maintained.	General Manager
Swinging Doors	Door comes into contact with person during opening.	Minor injury	M2	M	Keeping doors wedged open when areas are crowded.	Hirer
					Floor area on the corridor side is taped out with a warning message regarding not standing in the area.	General Manager
ZIP in Greenroom	Hot water being spilled	Burns	C2	M	Zip is installed above sink to avoid children using it.	General Manager
Electrical Equipment	Electrocution	Moderate injury	D3	M	All Turner Centre equipment is Test & Tagged.	General Manager
					All hirers equipment brought on site needs to be Test & Tagged	Hirer
					Noticeably damaged equipment not to be used.	Hirer
Roller door	Incorrect Operation	Moderate to serious harm	D3	M	People inducted into backstage area are not to use the rolled door without being inducted into the Auditorium Stage area.	Hirer
Fire	Fire	Burns, Death, Extreme Damage to property.	D4	H	In the event of a fire, ALL WORK STOPS and Evacuation Procedures commence. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Venue Technician / Hirer
Earthquake	Earthquake	Damage to building, Panic.	E5	M	In the event of an earthquake ALL WORK STOPS and Evacuation Procedures commence once shaking subsides. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Venue Technician / Hirer

RISK ASSESSMENT MATRIX			SEVERITY				
			1. Insignificant	2. Minor	3. Moderate	4. Major	5. Extreme
			First Aid	Medical Treatment	Serious Injury	Multiple Serious Injuries	Fatality
LIKELIHOOD	Almost Certain	A	M	H	C	C	C
	Likely	B	M	H	H	C	C
	Possible	C	L	M	H	H	C
	Unlikely	D	L	M	M	H	H
	Rare	E	L	L	L	M	M

	RISK
C = Critical	Action Immediately
H = High	Action ASAP
M = Moderate	Managed by Controls
L = Low	Managed by routine procedures