

Risk Assessment: Turner Centre Kitchen Area

Hazard	Possible Incidents	Possible Harm	Likelihood/ Impact	Risk	Controls	Responsibility
Staircase	Trips, Falls	Minor to moderate injury	C1	L	Steps are unobstructed.	General Manager
					Surface is tidy and maintained.	
Trip hazards	Trips, Falls	Insignificant to minor injury	C1	L	Floor surfaces is tidy and maintained.	General Manager
					All cables will be taped down or secured.	Kitchen Staff
					In low lit areas white tape will be used to draw attention to these hazards.	
Slippery Floors	Slips, Falls	Minor to moderate injury	C1	L	Non-Slip mats are in place.	Kitchen Staff
					Spills are mopped up immediately.	
					Trained staff.	
Oven Operation	Burns	Minor to moderate injury	D2	M	Operation instructions clearly displayed.	General Manager
					Gas is OFF when not required.	Kitchen Staff
					Only used by trained staff.	
Chemical Storage (Dishwasher Chemicals)	Spills, Contamination	Insignificant to minor injury	C1	L	Dedicated chemical storage, away from edible items.	General Manager
					Storage is in area restricted to the public.	Kitchen Staff
					Only used by trained staff.	
Glasses (Falling, Broken Glass)	Cuts	Insignificant to minor injury	C1	L	Trained staff.	Kitchen Staff
					Correctly stowed bench racks.	
ZIP	Hot water being spilled	Burns	C2	M	Zip is installed above sink to avoid children using it.	General Manager
Dumbwaiter	Incorrect use can lead to contents falling over	Burns, cuts, bruises - minor to moderate injury	D2	M	Warning signage.	General Manager
					Built In safety features – Doors will not open unless lift is at your level. Doors will not open during transit. Emergency stop button.	
					Only used by trained staff.	Kitchen Staff
Deep fryer	Fire, spills	Burns	C3	H	Deep fryer lids need to be kept close to the fryers. Don't store them behind the appliance!	Kitchen Staff
					Staff to be aware of wet chemical fire extinguisher before using the deep fryer.	
					Only used by trained staff.	
Dishwasher	Incorrect use can lead to burns	Burns from hot water of steam	B1	M	Warning signage.	General Manager
					Only used by trained staff.	Kitchen Staff

Swinging Doors	Door comes into contact with person during opening.	Minor injury	M2	M	Keeping doors wedged open when areas are crowded.	Kitchen Staff
Electrical Equipment	Electrocution	Moderate injury	D3	M	All Turner Centre equipment is Test & Tagged.	General Manager
					All hirers equipment brought on site needs to be Test & Tagged	Kitchen Staff
		Noticeably damaged equipment not to be used.				
Fire	Fire	Moderate injury Burns, Death, Extreme Damage to property.	D3 D4	M H	In the event of a fire, ALL WORK STOPS and Evacuation Procedures commence. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Duty Manager / Hirer
Earthquake	Earthquake	Damage to building, Panic.	E5	M	In the event of an earthquake ALL WORK STOPS and Evacuation Procedures commence once shaking subsides. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Duty Manager / Hirer

RISK ASSESSMENT MATRIX			SEVERITY				
			1. Insignificant	2. Minor	3. Moderate	4. Major	5. Extreme
			First Aid	Medical Treatment	Serious Injury	Multiple Serious Injuries	Fatality
LIKELIHOOD	Almost Certain	A	M	H	C	C	C
	Likely	B	M	H	H	C	C
	Possible	C	L	M	H	H	C
	Unlikely	D	L	M	M	H	H
	Rare	E	L	L	L	M	M

	RISK
C = Critical	Action Immediately
H = High	Action ASAP
M = Moderate	Managed by Controls
L = Low	Managed by routine procedures