

## Risk Assessment: Turner Centre Theatre Bar and Terrace Area

Hazard	Possible Incidents	Possible Harm	Likelihood/ Impact	Risk	Controls	Responsibility
<b>Step out to Terrace</b>	Trips, Falls	Minor to moderate injury	C1	L	Signage "Beware of the Step" or equivalent.	General Manager
					Edge is taped yellow to highlight.	
					Surfaces are tidy and maintained.	
<b>Terrace balustrade</b>	Falling off the roof	Serious Injury	E3	L	Children on the terrace need to be supervised at all times.	Hirer
<b>Gas Heaters</b>	Burns	Minor injury	C2	M	Signage on heaters	General Manager
					Only used by trained staff	Bar Staff
<b>Lowered roof on terrace</b>	Hitting head on roof	Minor injury	C2	M	Yellow tape on lowered roof	General Manager
					No tables and chairs to be placed under the lowered roof.	Bar Staff
<b>Intoxication</b>	Altercation, accidents	Minor to moderate injury	C2	M	Alcohol consumption monitored.	Duty Manager
					Non-alcoholic and low-alcohol drink options available.	
					Water and food options available.	
<b>Trip hazards</b>	Trips, Falls	Insignificant to minor injury	C1	L	Carpet is tidy and maintained.	General Manager
					All cables will be taped down or secured.	Hirer
					In low lit areas white tape will be used to draw attention to these hazards.	
<b>Slippery Floors</b>	Slips, Falls	Minor to moderate injury	C1	L	Non-Slip mats are in place.	Bar Staff
					Spills are mopped up immediately.	
					Trained staff.	
<b>Chemical Storage (Dishwasher Chemicals)</b>	Spills, Contamination	Insignificant to minor injury	C1	L	Dedicated chemical storage, away from edible items.	General Manager
					Storage is in area restricted to the public.	
					Volunteer checklist.	
					Only used by trained staff	
<b>Glasses (Falling, Broken Glass)</b>	Cuts	Insignificant to minor injury	C1	L	Trained staff.	Bar Staff
					Correctly stowed bench racks.	
<b>Dumbwaiter</b>	Incorrect use can lead to contents falling over	Burns, cuts, bruises - minor to moderate injury	D2	M	Warning signage.	General Manager
					Built In safety features – Doors will not open unless lift is at your level. Doors will not open during transit. Emergency stop button.	
					Only used by trained staff.	

<b>Swinging Doors</b>	Door comes into contact with person during opening.	Minor injury	M2	M	Keeping doors wedged open when areas are crowded.	Bar Staff
<b>Working at Height</b>	Falling	Minor to moderate injury	C2	M	Ladders are only used by competent, venue approved personnel. Extra care taken over 2.5m. All ladders used will be footed and used in accordance with manufacturer instruction.	Venue Technician
	Dropping Items	Minor to moderate injury	C2	M	Ladders are only used by competent, venue approved personnel. Extra care taken over 2.5m.	Venue Technician
					Items used at height are to be secured to your person via lanyard or equivalent at all times. No work to be undertaken underneath the personnel at height.	
<b>Electrical Equipment</b>	Electrocution	Moderate injury	D3	M	All Turner Centre equipment is Test & Tagged.	General Manager
					All hirers equipment brought on site needs to be Test & Tagged	Hirer
					Noticeably damaged equipment not to be used.	
<b>Fire</b>	Fire	Burns, Death, Extreme Damage to property.	D4	H	In the event of a fire, ALL WORK STOPS and Evacuation Procedures commence. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Duty Manager / Hirer
<b>Earthquake</b>	Earthquake	Damage to building, Panic.	E5	M	In the event of an earthquake ALL WORK STOPS and Evacuation Procedures commence once shaking subsides. Venue Personnel or hirer will ensure all are evacuated as per procedures.	General Manager / Duty Manager / Hirer

RISK ASSESSMENT MATRIX			SEVERITY				
			1. Insignificant	2. Minor	3. Moderate	4. Major	5. Extreme
			First Aid	Medical Treatment	Serious Injury	Multiple Serious Injuries	Fatality
LIKELIHOOD	Almost Certain	A	M	H	C	C	C
	Likely	B	M	H	H	C	C
	Possible	C	L	M	H	H	C
	Unlikely	D	L	M	M	H	H
	Rare	E	L	L	L	M	M

	RISK
C = Critical	Action Immediately
H = High	Action ASAP
M = Moderate	Managed by Controls
L = Low	Managed by routine procedures